ECAA List of Arbitrators
Admission Guidelines

1. Purpose

The European Chinese Arbitrators Association (the **"ECAA"**) maintains a list of arbitrators (the **"List"**) that parties, counsel and arbitral institutions may consider for identifying candidates for appointment in cross-border disputes involving European and Chinese parties, governing laws or seats. The List is open to applicants who have been accepted as a member of the ECAA.

2. Eligibility

An ECAA member, who applies for inclusion on the List shall, at the date of application, satisfy each of the following requirements:

2.1 Professional standing and character. The applicant shall confirm that he/she is of good standing and character, with no criminal conviction involving fraud or dishonesty, or any other offence that would be incompatible with service as an international arbitrator. The applicant must not be the subject of any pending disciplinary proceedings before a bar, professional body or arbitral institution. The applicant shall confirm that he/she will act independently and impartially as an arbitrator.

2.2 Qualification. The applicant must hold a university degree in law, or, exceptionally, a degree in another discipline coupled with demonstrable expertise in a field directly relevant to international commercial arbitration (such as engineering, finance, construction, intellectual property or international trade).

2.3 Arbitration experience. The applicant must have acted as arbitrator (sole, co- or presiding) and must demonstrate relevant experience in international commercial arbitration. Such experience may be evidenced by appointments as arbitrator, panel or list memberships at recognised arbitral institutions, prior practice as counsel or tribunal secretary, or other involvement in arbitration.

2.4 Award drafting. The applicant must have drafted, or substantially contributed to the drafting of, at least one reasoned arbitral award. A redacted copy of the award (or, where confidentiality prevents disclosure, an equivalent sample of arbitration-related drafting) shall be submitted with the application.

2.5 Recognised credential. Together with the application, the applicant is to state whether the applicant holds a fellowship of the Chartered Institute of Arbitrators (FCIArb), membership of a comparable arbitration institute, is listed on the panel of a recognised arbitral institution, or equivalent professional recognition.

2.6 Cross-cultural Sino-European connection. Consistent with the purpose of the ECAA, applicants based in or otherwise connected to China must demonstrate a meaningful connection to European arbitration practice. Conversely, applicants based in or otherwise

connected to Europe, or any other part of the world, must demonstrate a meaningful connection to Chinese arbitration practice. Such connection may be evidenced by, for example, working knowledge of the relevant language, prior involvement in disputes with the relevant element, panel membership at an institution in the relevant region, education in the relevant region, or comparable experience. The applicant's own nationality or place of residence are not in themselves determinative.

3. Application

3.1 Content of applications. Applications shall be submitted by completion of the following [ECAA Application Form]. Such completed and signed Application Form as well as an up-to-date CV, the supporting materials referred to in section 2 and section 3.2 shall be uploaded onto the following [LINK]. Only complete applications upon payment of the application fee will be processed.

3.2 Letters of recommendation. In addition to the above, ECAA welcomes the submission of any written letter of recommendation issued by a member of the ECAA. The ECAA may in its discretion also request the applicant to submit such letter of recommendation signed by a member of the ECAA. The letter of recommendation should address the applicant's suitability for inclusion on the List, including their experience as arbitrator, their professional standing and any relevant European or Chinese arbitration experience.

3.3 Interview. The ECAA may in its discretion interview any applicants to consider their eligibility for inclusion on the List.

3.4 Special Invitation. The ECAA reserves the right to issue special invitations to ECAA members to join the List of Arbitrators based on their recognized achievements.

4. Decision, Term, Renewal and Removal

4.1 Decision. Applicants will be notified of the results of their applications following review by the Executive Board and, if sought, upon its consultation with the Advisory Board**.** The ECAA is not required to provide any reasons for its decision. Applications will be reviewed bi-annually.

4.2. Term and renewal. Inclusion on the List is for a fixed term of five years, ending on 31 December of the fifth year, subject to renewal upon application and reassessment by the ECAA.

4.3 Suspension and removal. ECAA may, at any time and in its sole and absolute discretion, suspend or remove a person from the List, including (but not limited to) where the person ceases to satisfy any of the requirements in section 2 or has otherwise acted in a manner inconsistent with the standards expected of an international arbitrator. The ECAA is not required to provide any reasons for its decision.

5. No Assumption of Liability

5.1 Nature of the List. The List is a non-exhaustive reference resource. Inclusion on the List does not constitute a recommendation, endorsement or certification by the ECAA in respect of any listed person, nor any guarantee as to that person's availability, suitability, performance or conduct in any particular matter.

5.2 Responsibility of users. Parties, counsel and appointing authorities remain solely responsible for any decision to nominate, appoint or otherwise engage a person from the List. They are expected to conduct their own due diligence, including as to independence, impartiality, conflicts, qualifications, competence and availability.

5.3 No Assumption of liability. ECAA, its officers, directors, members of its Executive Board and/or Advisory Board, employees, agents and members do not assume any liability regarding its decision concerning the acceptance or non-acceptance of applications to the List of Arbitrators. ECAA, its officers, directors, board members, employees, agents and members shall not be liable to any party, counsel, appointing authority or third party for any loss, damage, cost or expense (whether direct, indirect, consequential or otherwise) arising out of or in connection with the selection of any person from the List, the omission of any person from the List, the removal or non-removal of any person from the List, or any act or omission of any person who is or has been on the List.

5.4 Acceptance. By submitting an application, the applicant acknowledges and accepts the eligibility requirements in section 2 and conditions set out in sections 4 to 5 and agrees that they form part of the terms on which the List is maintained.

6. Amendment

The Executive Board may amend these Guidelines from time to time. The version published on the ECAA website at any given time shall prevail.

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